

# INSTRUCTIONS

PLEASE COMPLETE THE VENDOR REGISTRATION FORM IN ITS ENTIRETY. **Respond with "NONE" or "DOES NOT APPLY", where appropriate.** All applications must be printed in ink (legibly) or typewritten, other than signatures which must be manually signed.

**Section 1.** Provide information pertaining to the Vendor/Company or Individual. **You are required to provide the precise legal name associated with your taxpayer identification number or government-issued identification number; i.e, FEIN, business number, or social security number if you are registering as an individual.**

**Section 2.** Name, title, date of birth, Social Security or government-issued identification Number, residence address and city where employed of each principal person employed in any company(s) you own holding the title of or performing the functions of: (a) executive officer, (b) operating officer, (c) financial officer, (d) accounting officer, and (e) individuals having a beneficial ownership of 10% or more equity of your company(s). Vendors of international origin or having international principals must provide a copy of the principals' passport, as well as documentation from their local jurisdiction confirming the authenticity of their company.

**Section 3.** Name, address and telephone number of company(s) you own, including names under which licensed, identities of subsidiaries and/or parent company, and where incorporated. If the company prepares a 10-K, please furnish the most recent copy.

**Section 4.** Identity of all creditors and debtors whose individual credit or debt would be equal to 10% of the net worth of your company(s), which credit or debt has been outstanding or is anticipated to be outstanding for a period in excess of one (1) year.

**Section 5.** List criminal arrest, judgments or litigations entered against the company(ies) and or individuals during the previous ten (10) years. Identify the court in which the judgment was entered.

**Section 6.** License/Permit and Regulatory Information: List all license(s), permit(s) or authorizations related to Gaming. Provide appropriate information for reference; State/Tribe/Jurisdiction, license/registration number, contact information. A copy of the license(s) issued by the State/Tribal Gaming Authority is required.

**RELEASE:** Vendor Registration Form must be signed by a duly authorized officer of the company and signature witnessed.

**\*NOTE: Any unanswered, incomplete or omitted questions may result in rejection of your application\***

**PLEASE READ, COMPLETE, AND EXECUTE THE VENDOR ETHICS AND PROCEDURE STATEMENT and the VENDOR REGISTRATION FORM.**

Please submit your **Vendor Registration documents\*** to [SGAVendorRegistration@stofgaming.com](mailto:SGAVendorRegistration@stofgaming.com). The Vendor fee of **\$250.00** should be paid electronically via credit card (<http://www.theseminolecasinos.com/vendor>).

**\*VENDOR REGISTRATION PACKET:**

- Vendor Registration form
- Vendor's Ethics and Procedure Statement
- W9 Form or W8 Form (includes instructions)
- Insurance Requirements

**\*ADDITIONAL ITEMS REQUIRED:**

- US\$250.00 vendor fee
- 10K report, Pink Sheet, or Financial Report {Sec. 3}
- State/Tribal Gaming Authority/Commission License {Sec. 6}
- Certificate of Insurance(s)

For any questions regarding the Registration Form, please contact the Vendor Registration team at [SGAVendorRegistration@stofgaming.com](mailto:SGAVendorRegistration@stofgaming.com). Your cooperation in this matter is appreciated.